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Seminar 801 – Writing Project Requirement Pro-1

Seminar Overview

Ally designed this 1-day seminar for novice and experienced project managements that want to increase their skills in writing requirements. You'll learn and practice how to define high-level project success criteria, then develop detailed project requirements that will satisfy your client, managers, and other key stakeholders.

What's Covered

- Organizational objectives
- Tying requirements to the organization
- Using syntax to clarify requirements
- Ensuring testability
- Requirements gathering techniques
- Requirements prioritization techniques

Your Benefits

- Generate senior management support
- Ensure client understanding
- Know when your project's done
- Gain stakeholder consensus
- Ensure completeness
- Build quality into your projects

Outline

Module 1 Solid Foundations

This introductory module briefly reviews the basic concepts for project requirements: including SMART requirements, traceability and testability.

Module 2 The Goals Breakdown Structure (GBS)

This module expands on the concept of requirements traceability to develop a structured approach to requirements definition: the Goals Breakdown Structure or GBS. You begin developing your own GBS for your own case study.

Module 3 Organizational Objectives

Projects must support the organization. In this module, we examine the organizational objectives tier of the GBS to ensure our project ties in with the organization's strategic plan. Your seminar leader will demonstrate how to develop organizational objectives, then all you to build organizational objectives for your case study.

Module 4 Project Requirements

With our organizational objectives established, we can now develop a comprehensive set of project requirements. In this module, we discover how to create a complete, comprehensive collection of requirements that will satisfy your clients, senior management, and other key stakeholders. You will discover how to use syntax to clarify requirements, prevent locking yourself into a design too early, differentiate between measurability and testability, and develop requirement categories that ensure completeness. Your instructor will demonstrate how to develop traceability, examples of badly-written requirements and how to fix them, and how to take high-level objectives and decompose them into requirements and component specifications. Then, you'll write requirements for your case study with the guidance of your seminar leader.

Module 5 Specifications

Now that you know how to write excellent requirements, you can build quality into your projects by defining module-level specifications that tie directly to your work packages.

Module 6 Summary and Closing

Pricing, Schedules, and Logistics

Pricing: \$299. Early Bird: \$289. PMI members get a 10% discount

Schedule: 1-Day 8:30 – 4:30

PDUs: 7

Dates & Cities: Check our website: www.AllyBusiness.com/seminars

